

MARRIAGE PROCESS CHECKLIST AT OUR LADY OF THE ASSUMPTION

ALL of the following is required of every couple that gets married here at our parish and it is their responsibility to complete everything.

→ Booking the Wedding Date

- ◆ Deposit of \$325, cash or check, paid to *Our Lady of the Assumption* or *OLA*. Deposit of \$325 goes toward the total of \$650.
- ◆ Letter of Permission - if you are coming from a different parish or you are not registered at a parish, then you can obtain one by calling the nearest parish office to your residence.

→ Natural Family Planning (NFP) Course

- ◆ Please visit <http://ccli.org> to register for the NFP Course. Once completed, turn the certificate into Our Lady of the Assumption office. This is a **3 month long course** that is self paced. Please sign up ASAP. Do NOT wait until right before your wedding to begin this course. [Class Type: *Main NFP Series* & Learning Mode: *Self-Paced*]

→ Marriage Course: Engaged Encounter

- ◆ Please visit stocktonee.org to register for Engaged Encounter Course. Once completed, turn the certificate into Our Lady of the Assumption office. This is a **weekend course**. Please sign up ASAP to view weeked selections and locations.

→ Marriage Paperwork

- ◆ Marriage paperwork consists of:
 - Collecting copies of all sacraments.
 - Form A Interview - the couple meets with the priest to complete this.
 - Form B Interview - one witness for the bride and one witness for the groom. Interview takes about 5-10 minutes and is done with an office staff member. Witness must be someone that knows you well - parent, sibling, best friend, etc. The couple does not need to be present for this interview. The witness can schedule according to their own personal schedule.
 - Engaged Encounter weekend retreat certificate of completion.
 - Natural Family (NFP) certificate of completion.
- ◆ If you are a parishioner at our parish, then our office will take care of your paperwork. You are still required to set up appointment days and times with Ashley Hendrex for your Form B Interview and Fr. Larry Machado for your Form A Interview. You may contact them by calling our parish office (209)634-2222 or catch Fr. Larry after Mass to set up an appointment time with him.
- ◆ If you are NOT a parishioner here at our parish, then it is the responsibility of the parish that you are coming from to do your paperwork. If you do not have a parish that you are registered at, then the one closest to your residence is in charge of doing your paperwork. It is at that parish that you will be responsible to set up dates and times for the required meetings. Please contact that parish office immediately after the wedding is booked in order to start the marriage paperwork process.

→ Obtaining an officiant for the ceremony (Priest or Deacon).

- ◆ We do not provide you with a priest. You must provide one yourself. Donation of \$150 is to be made for any visiting priests from outside of our parish. Please delegate someone to hand deliver this to the priest BEFORE the ceremony begins.

- Musicians
 - ◆ We provide a list of recommended musicians if you do not have any. They do charge a separate fee.
- Wedding Rehearsal
 - ◆ Set up a day and time with our wedding coordinator Taylor Avila (tavila@olassumption.net) or call the parish office weeks/months in advance. There are only set dates and times for rehearsals that are tentative. It is a first come first serve basis. Prepared to be flexible with what is available.
- Picking of Readings
 - ◆ You will be emailed a link to a google form that will have external links attached at the bottom for the Mass wedding readings.
- Readers/Participants
 - ◆ Select 1-4 people who are practicing Christians and attend Mass regularly to say the readings at Mass. You will also need 2 people to take up the gifts (bread and wine).
- Marriage License
 - ◆ Pick up your marriage license and turn it into our parish office **30 days before your wedding**. You may obtain the marriage license at **1021 I Street, Suite 101, Modesto, CA 95354**. Once you've obtained your license, then you may turn it into our office. If you are already civilly married, then provide a copy of your marriage license to our parish office. Marriage licenses are only valid for 90 days from the pick up date. Please wait to obtain this license until the 30 days prior to your wedding date.
- Google Form
 - ◆ Please submit the google form **two weeks prior to the ceremony date**. This form will aid the rehearsal process, office use and for the day of the ceremony.
- Payments
 - ◆ \$650 is the total paid to the church for the use of the church, including the wedding coordinator. A separate donation of \$150 is required for the priest and is to be made out to him. This can be hand delivered on the day of the ceremony.